



EAST COAST TOWN COUNCIL

APPLICATION FOR RECURRING CREDIT CARD PAYMENT

PART I : FOR APPLICANT'S COMPLETION (ALL FIELDS TO BE COMPLETED)	
Name (As appear on the card)	: _____
Contact Number	: _____
Relationship To Registered Tenant/Lessee	: _____ (if cardholder's name differs from registered tenant/lessee)
Type of Card	: <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD
Name of Bank	: <input type="checkbox"/> Other Banks (Please specify) _____
Credit Card Number	: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Card Expiry Date (MM/YY)	: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>

PART II : PARTICULARS OF REGISTERED TENANT/LESSEE (ALL FIELDS TO BE COMPLETED)	
Name (MR/MRS/MISS/MDM)	: _____
Address	: _____
Contact Number	: _____ (H) _____ (HP) _____ (O)
Town Council Reference Number	: C <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> - <input type="text"/> <input type="text"/>

I hereby instruct East Coast Town Council to charge my Service and Conservancy Charges, Penalty and Legal Fee, if any, to my Credit card. This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you upon receipt of my written revocation through the East Coast Town Council.

_____ **Cardholder's Signature** _____ **Date**

Important Notes on Monthly Payment by Credit Card

- Your application for recurring credit card payment will take about one month to process. In the meantime, please continue to pay your monthly charge via AXS/SAM kiosks, internet banking, cheque or in person at the Town Council office.
- The Credit Card deduction for the Service and Conservancy Charges is between the **7th and 10th** of every month and if 7th falls on a weekend or Public Holiday, the deduction will be effected on the following business day.
- The bill amount will be charged to your Credit Card on the due date of the bill and your Credit Card statement will reflect the amount charged.
- The Town Council reserves the right to reject any incomplete application form.
- Please note that if the Credit Card deductions are unsuccessful for two consecutive months, your recurring Credit Card payment account will be terminated by the Town Council.

PART III : FOR OFFICIAL USE ONLY			
Date of Receipt	: _____	Commencement Date	: _____
Name of Processing Officer	: _____	Name of Approving Officer	: _____
This application is hereby REJECTED for the following reasons:			
<input type="checkbox"/>	Wrong TC Account Reference Number	<input type="checkbox"/>	Wrong Credit Card Number
<input type="checkbox"/>	Amendments Not Countersigned by Customer	<input type="checkbox"/>	Others _____

Please affix
stamp here

**EAST COAST TOWN COUNCIL
BLK 206 BEDOK NORTH STREET 1 #01-353
SINGAPORE 460206**