



APPLICATION FOR INTERBANK GIRO

PART 1: FOR APPLICANT'S COMPLETION (fill in the spaces indicated with ✓)

Date: _____ Name of Billing Organisation ("BO"): _____
 ✓ _____ **EAST COAST TOWN COUNCIL** _____

To: Name of Financial Institution: _____ Billing Organisation's Customer's Name: _____
 ✓ _____ ✓ _____

Branch: _____ Billing Organisation's Customer's Reference Number: _____
 ✓ _____ ✓ C _____

PARTICULARS OF REGISTERED TENANT/LESSEE	
✓ Name:	_____
✓ Address:	_____

- (a) I/We hereby instruct you to process the BO's instructions to debit my/our account.
- (b) You are entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through the BO.

My/Our Name(s): _____ My/Our Contact (Tel/Fax) Number(s): _____
 ✓ _____ ✓ _____

My/Our Account Number: _____ My/Our Company Stamp/Signature(s)/Thumbprint(s)*: _____
 ✓ _____ ✓ _____
 (As in Financial Institution's records)

PART 2: FOR BILLING ORGANISATION'S COMPLETION

SWIFT BIC	Billing Organisation's Account No.	Billing Organisation's Customer Ref No.
UOVBSGSGXXX	9 2 8 3 4 4 5 4 2 5	C
SWIFT BIC	Account No. To Be Debited	

PART 3: FOR FINANCIAL INSTITUTION'S COMPLETION

To: Billing Organisation

This Application is hereby REJECTED (please tick) for the following reason(s):

Signature/Thumbprint# differs from Financial Institution's records Wrong account number

Signature/Thumbprint# incomplete/unclear# Amendments not countersigned by customer

Account operated by signature/thumbprint# Others: _____

 Name of Approving Officer Authorised Signature Date

* For Thumbprints, please go to the branch with your identification.

Please delete where inapplicable

HOW INTER-BANK GIRO (IBG) WORKS

You can pay your Town Council Service and Conservancy Charges, including the related Goods and Services Tax and penalty fee, where applicable, through Inter-Bank GIRO if you maintain a savings / current account with any of the IBG participating banks. With IBG, you free yourself from queues, writing and posting cheques, penalty payment and most importantly - the embarrassment of forgetting to pay your bills. No administrative charge and other hassle. So apply now and stay ahead.

ALL YOU HAVE TO DO:

1. Fill in the Inter-Bank GIRO Form. This form will instruct your bank to make automatic deductions from your savings/current account to settle your Town Council's monthly charges.
2. Fold and mail the completed form.
3. Maintain sufficient funds in your savings/current account to cover the full payment.

GENERAL INFORMATION

1. You will be informed of the commencement date for the deduction once your bank has approved the application.
Meanwhile, please pay your monthly charges by cheque or personally at the Town Council Office.
2. Please inform your Town Council and your bank if you wish to terminate or change your IBG service.
3. Any queries regarding the charges deducted should be directed to East Coast Town Council at Tel: 64449549 Fax: 64440775.

Inter-Bank

GIRO

SERVICE AND CONSERVANCY CHARGES



EAST COAST
TOWN COUNCIL

 **UOB** 大华银行

Postage will be
paid by
addressee. For
posting in
Singapore only.

BUSINESS REPLY SERVICE
PERMIT NO. 02212



EAST COAST TOWN COUNCIL
BLK 206 BEDOK NORTH STREET 1 #01-353
SINGAPORE 460206